



### Trust Account Reconciliation Report

Association: \_\_\_\_\_

For the month of: \_\_\_\_\_, \_\_\_\_\_

Balance forward from previous month's trust records	
Add: current month's deposits	+
Deduct: current month's payouts	-
Add: current month's interest (from bank records, if applicable)	+
Deduct: current month's bank charges (from bank records, if applicable)	-
Balance per records at end of current month [A]	\$

Balance per bank records at end of current month	
Add: outstanding deposits at end of month	+
Deduct: outstanding cheques at end of month	-
Reconciled bank balance at end of month [B]	\$

Note: [A] and [B] above must agree.

The current month's bank statement must be attached.

Certified correct this date, \_\_\_\_\_, \_\_\_\_\_.

Authorized signature: \_\_\_\_\_

Title: \_\_\_\_\_

Mail all above documentation to: Saskatchewan Liquor & Gaming Authority  
P.O. Box 5054, 12<sup>th</sup> floor - 2500 Victoria Avenue  
Regina SK S4P 3M3  
Fax: (306) 787-8981

SLGA will retain the personal information on this form only as long as it is necessary to fulfill the purposes for which it was collected and in accordance with approved mandatory retention policies and schedules established with cooperation of the Saskatchewan Archives Board under The Saskatchewan Archives Act.